

SARAIGHAT COLLEGE

(NAAC ACCREDITED :: Grade - B)



PROSPECTUS

2018-19

CHANGSARI, KAMRUP, ASSAM, PIN- 781 101
WEBSITE : WWW.SARAIGHATCOLLEGE.GHY.ORG

Contents

✓ From the Principal's Desk	2
✓ Institutional Accreditation by NAAC.....	2
✓ About the College	3
✓ Vision and Mission	4
✓ Goals	5
✓ Values & Beliefs	6
✓ Courses Offered	7
✓ Studies/Bachelor of Vocational Course.....	8
✓ Course structure (B.A. Major).....	9
✓ Course structure (B.A. Gen).....	10
✓ Facilities available	11
✓ Admission procedure	13
✓ Fee structure	14
✓ Awards of merit and other activities.....	15
✓ Code of conduct	16
✓ College Rules & Regulations	17
✓ Faculty members	20
✓ Library Staff/Non-Teaching Staff	
✓ Saraighat College : at a glance	

ADMISSION COMMITTEE OF SARAIGHAT COLLEGE 2018-19

Dwijen Kumar Saikia, Principal, Advisor.
Devananda Baruah, Convenor

Members

Aparna Rajkonwar,
Prasanna Medhi
Debajani Das, Member
Parag Kumar Sarma
Manas Jyoti Bordoloi
Sangeeta Barman

Derajuddin Ahmed
Dr. Shashwati Nath
Bikash Ranjan Tahbilder
Dr. Jitul Ali
Mrigen Ch. Nath

From the Principal's Desk

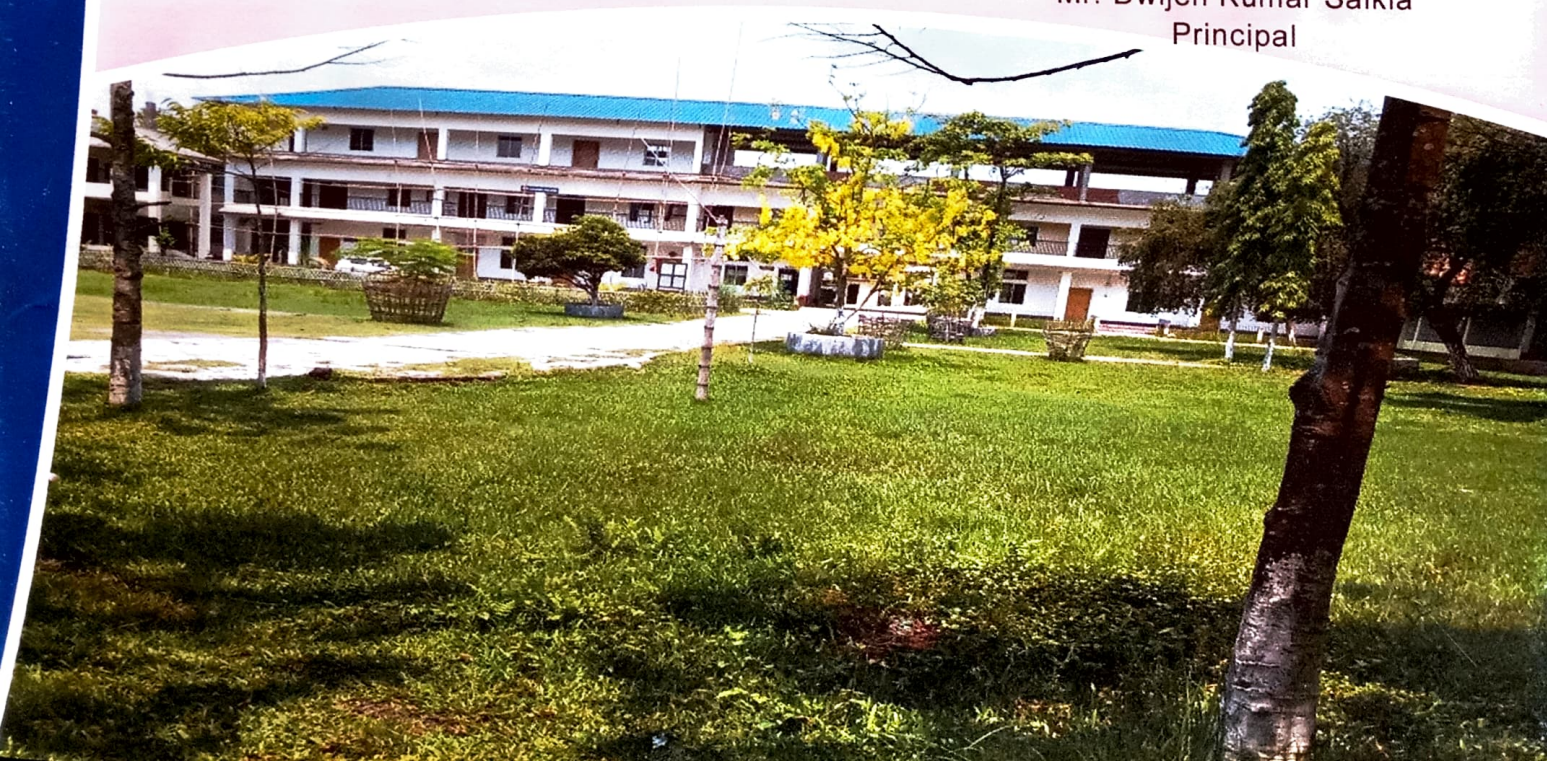


"The mission of the Saraighat College is to help prepare outstanding educators, scholars and researchers and to advance the profession of education, as broadly defined, through research on the art of teaching and learning, the application of both traditional and modern approaches in understanding the problems, the effective uses of technology, and the analysis and development of leadership and educational policy. It aims to carry forward the process of spreading of knowledge in an inclusive manner that would produce generations of well educated people even from marginalized sections of population of our society.

"This prospectus will tell you what you need to know about Saraighat College"

A handwritten signature in dark ink, appearing to read 'Dwijen Saikia', written in a cursive style.

Mr. Dwijen Kumar Saikia
Principal



INSTITUTIONAL ACCREDITATION BY NAAC



The Peer Team of NAAC visited the college in September 2015 and re-accredited us with B Grade with score of 2.43 under a 4 Point Scale. The Peer Team lauded the college's sustained striving towards quality Education and the focus on the all round development of the students.

BEHIND THE CURTAIN : A NOTE ABOUT THE COLLEGE

Established in 1981, SARAIGHAT COLLEGE is the only institution of Higher Education in greater Changsari area. During its more than three decades old journey, this institution has been striving untiringly to spread the ray of learning and education amongst the rural population that surrounds it. In this relentless service to the people, Saraighat College has so far experienced various hazards and challenges and successfully overcome the same.

From its very inception this institution has been working with a missionary zeal and laid great stress to educate students of socio economically marginalized condition and took special care to enroll girls in it.

With 116 students and a small contingent of 8 teachers along with 2 non teaching staff this institution came into operation on 21st July, 1981. Initially, it was only an institution of intermediary Arts-Courses. With the advancement of time, due to laborious philanthropic activities of the founding teaching and non teaching staff and the enthusiastic cooperation of some local personalities, this institution became a full fledge Arts College. The college was brought under the 'Deficit Grant-in-Aid' system and the 'Government Provincialized' status on 25th March, 1998 and 1st January, 2006 respectively. The University Grant Commission (UGC), New Delhi accorded its registration under the '2 (F) Category' on 24th October, 2008 and under the '12-B' Category on 13th April, 2009 to this college. The college was accredited by NAAC in 2005 and 2015.

The Chair of the Principal of this college, since the establishment year of 1981, has been so far adorned by the following renowned educationists.

- Mr. Hareswar Nath (1981-2001)
- Ms Ambalika Devi (November, 2001-April, 2003)
- Mr. Dwijen Kumar Saikia (28 April, 2003 - till present)



LOCATION OF THE COLLEGE :

Saraighat College is on the North Bank of the River Brahmaputra and only 12 Kilometers away from the Gauhati University (GU). One may easily reach Saraighat College from Jalukbari through land route and from the Kamakhya Station, Guwahati, through the Indian Railway Services. It is on the right side of the Jalukbari-Baihata Chariali connecting National-Highway. The Changsari Train station is just adjacent to the Saraighat College.

OUR VISION AND MISSION

The Saraighat College conducts its programs and activities guided by overarching Vision, Mission, Goals, Values, Beliefs statements.

All are revisited periodically and revised, if appropriate.

VISION :

The Saraighat College will be a leader in the integration of

- (a) Teaching and learning
- (b) Advancement of the knowledge base through research and scholarship

(c) Leadership in service and outreach.

Further, the College will be a leader in preparing professionals who provide leadership and exemplary educational and related services to improve the lives of individuals in a changing and complex global scenerio.

MISSION :

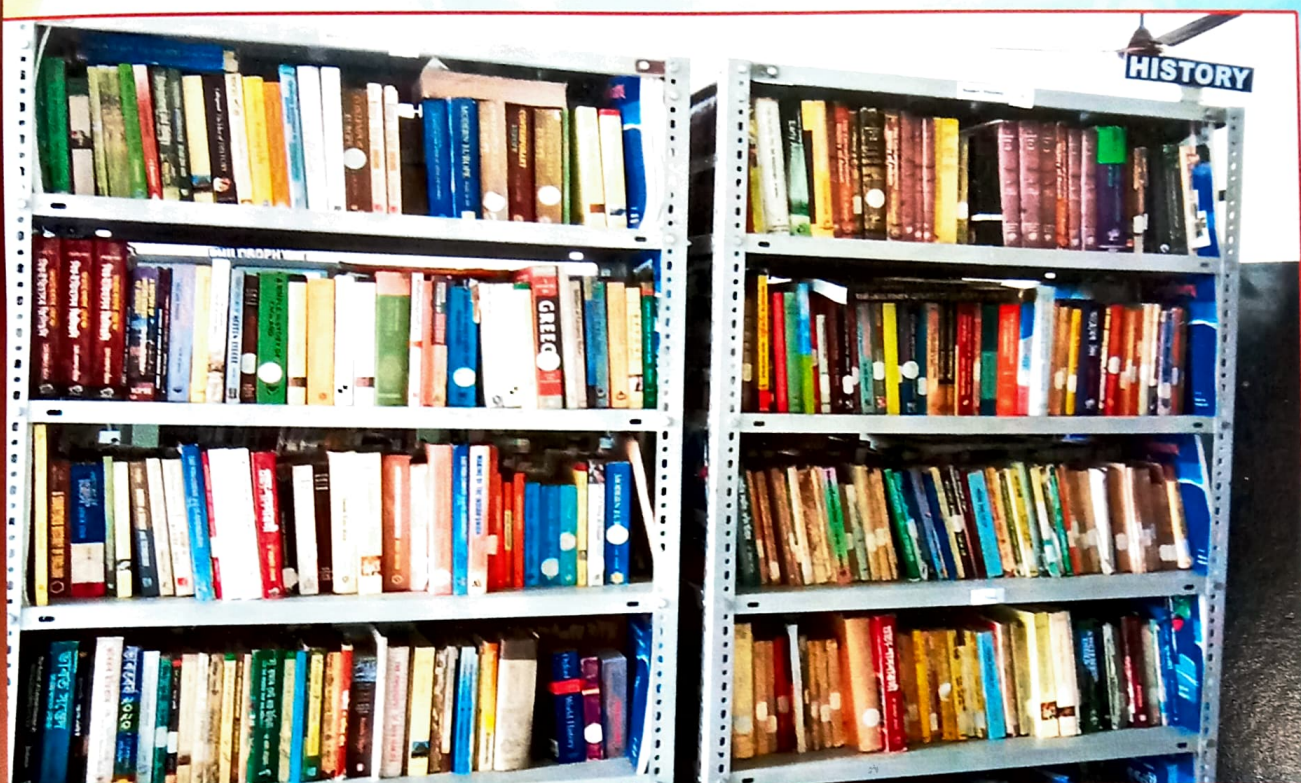
The mission of Saraighat College is to help prepare outstanding educators, scholars, and researchers and to advance the profession of education, as broadly defined, through research on the art of teaching and learning, the application of both traditional and modern approaches in understanding the problems, the effective uses of technology, and the analysis and development of leadership and educational policy. It aims to carry forward the process of spreading of knowledge in an inclusive manner that would produce generations of well educated people even from the marginalized sections of population of our society.

GOALS:

- Help to prepare educational professionals recognized for the quality and significance of their teaching, research, scholarship, service, outreach, and leadership.
- Provide widely recognized leadership in the improvement of teaching, learning and the assessment of educational outcomes across the life span through research, scholarship and technology.
- Enhance the commitment of faculty, staff, and students to the centrality of diversity, social justice and democratic citizenship.
- Provide leadership in the development of collaborative, professional relationships with schools, organizations, and other institutions focused on the improvement of education in schools, communities, and workplace settings.
- Sustain a caring, supportive climate throughout the College.
- Enhance the effective and efficient management of the College.

INDOOR STADIUM





VALUE

- Academic excellence and integrity
- Scholarly research and professional leadership
- Individual and collective excellence
- Education of Individuals across the life span
- Outstanding teaching and service
- Integration of teaching, research and service
- Diversity, equity and social justice

- A literate and educated citizen is vital to a democratic society.
- All people are entitled to a high-quality education, grounded in sensitivity to individual dignity, professional integrity and a positive and nurturing environment.
- A dynamic education system fosters an equitable, productive economy in a global environment.
- Teaching and learning should be informed by scholarly research and effective practice.

BELIEFS

- Educational improvement should be based on sound research, the application of theory as it relates to effective practice, policy development and collaboration with practitioners.
- Technology should be used to improve the quality of teaching and learning, research and scholarship and outreach to the state, nation and the world.
- Interdisciplinary programs should be used to enhance human learning, growth and development across the life span.



Courses Offered :

A. TWO YEARS HIGHER SECONDARY COURSE (HS) IN ARTS STREAM UNDER THE ASSAM HIGHER SECONDARY EDUCATION COUNCIL (AHSEC)

A. Number of seats available

Section A - 150

Section B - 150

B. Minimum Qualifying marks to apply for the admission into HS 1st year

For General Category - 38% :: For OBC Category - 36%

For ST/SC/OBC Category - 34%

C. Admission are based on merit basis and all the reservation guideline laid down by the Government of India are maintained.

D. Combination of Subjects

A student must select 3/4 Elective Subjects from the following list of subjects-

Compulsory Subjects

- A. English
- B. Modern Indian Language

Elective Subjects

Group A - Political Science

Group B- Philosophy

Group C - Education/Anthropology

(Seat limit in Geography is 120)

Group D- Geography/Economics/History

(Seat limit in Geography is 120)

Group E - Persian/Adv. Assamese/Mathematics



B. THREE YEARS B.A. COURSE IN ARTS (SEMESTER SYSTEM) : UNDER GAUHATI UNIVERSITY (G.U.) DEGREE - SEAT CAPACITY 300 FOR 1ST SEM.

A. Major Subjects :

SUBJECTS	NUMBER OF SEATS AVAILABLE
Assamese	15
English	15
Education	15
Economics	15
Political Science	15
Philosophy	15
Geography	10
History	10
Persian	10

COMBINATION OF SUBJECTS

English, MIL/Alternative English and Environmental Studies are compulsory for all. Students must select one Major and two General Elective Subjects from the following subject list :

History	Anthropology
Geography	Persian/ASL
Education	Philosophy
Economics	Mathematics
Political Science	

STUDIES

However the following combinations are not permitted -

1. Education with Anthropology.
2. Persian with ASL and Mathematics
3. Philosophy and Mathematics

C. DISTANT LEARNING FOR IRREGULAR STUDIES :

There is a Centre of Distant Learning in the college premises. This centre under the Krishna Kanta Handique Open University (KKHSOU) offers bunches of courses for those who, due to diverse, find difficulties in attending a regular course of study. The Courses under this centre are mentioned below:

- a) Two Years' Bachelor Preparatory Program (BPP)
- b) Bachelor of Arts (BA)

D. THREE YEAR BACHELOR OF VOCATIONAL COURSE IN TOURISM AND TRAVEL MANAGEMENT UNDER GAUHATI UNIVERSITY.



COURSE STRUCTURE (B.A. MAJOR)

Course Structure for B.A. (Semester System)

Major Course :

Semester	Course Marks	Total	Credit Calculated	Total
First	Major	200	16	32
	1st Subsidiary	75	6	
	2nd Sub sidiary	75	6	
	English- I	50	4	
Second	Major	200	16	32
	1st Subsidiary	75	6	
	2nd Subsidiary	75	6	
	English- II	50	4	
Third	Major	200	16	36
	1st Subsidiary	75	8	
	2nd Subsidiary	75	8	
	English- II	50	4	
Fourth	Major	200	16	36
	1st Subsidiary	75	8	
	2nd Subsidiary	75	8	
	English- I	50	4	
Fifth	Major	450		36
Sixth	Major	450		36
Grand Total		2600	Total Credit	208

Course Structure for B.A. (Semester System)

General Course :

Semester	Course Marks	Total	Credit Calculated	Total
First	1st Elective	75	6	22
	2nd Elective	75	6	
	3rd Elective	75	6	
	English- I	50	4	
Second	1st Elective	75	6	22
	2nd Elective	75	6	
	3rd Elective	75	6	
	English- II	50	4	
Third	1st Elective	100	8	28
	2nd Elective	100	8	
	3rd Elective	100	8	
	Env. Science- I	50	4	
Fourth	1st Elective	100	8	28
	2nd Elective	100	8	
	3rd Elective	100	8	
	Env. Science- II	50	4	
Fifth	1st Elective	200	16	32
	2nd Elective	200	16	
Sixth	1st Elective	200	16	32
	2nd Elective	200	16	
Grand Total		2050	Total Credit	164



Facilities available at the Saraighat College

- Hostel facility for the Girls on merit basis -
- State of Art E-Library along with Conventional one

a) Thousands of Course-Books, Reference

b) Journals of National and International repute

c) Photocopy at low rate

d) Internet Connectivity for Conference with Institution and experts of other University

e) A Computerized Database of the available books

- Wi-Fi with Broadband Internet Accessibility for the Students and the Faculties.
- State of Art Digital Class Rooms with LED Projectors
- Well equipped and furnished Seminar Hall
- Career Counseling
- Remedial Coaching Centre
- Sophisticated Language Laboratory
- Computer Education Centre : Tied up with EPITOME, Changsari
- With a negligible amount of fee students may opt for various courses like Advanced Diploma in Computer Programming (ADCP), PG Diploma in Computer Application (PGDCA) etc.
- Hygienic Drinking Water Dispensing System and a Canteen for the Students and the
- Staff in the College premise.



- Centre of National Cadet Corp (NCC)
- Games & Sports : Badminton, Table Tennis, Foot Ball, Volley Ball, Cricket, Wood Ball, and Body Building & Gym.
Special Badminton Coaching (3 Months)
Multigym Coaching (3 Months)
- Hostel Facilities for Girls' Student.



ADMISSION PROCEDURE

1. For B.A. First Semester

MAJOR COURSES

Total Marks + % obtained of the subject which the candidate desires to opt for as Major = Total Credit Point. Eligibility of Candidates who aspire for the Major will be determined by this Credit Point.

GENERAL COURSE

Percentage of Marks in English + % of Marks in MILL/Alt. English + % of Marks in 2nd Elective + % of Marks in 3rd Elective = Total Marks. Total Marks of a candidate in the Merit List will determine his eligibility for the admission.

2. How to Apply :

Any student seeking admission to the College in the First Year H.S. or First Semester of Degree Course must apply in the prescribed form for admission. With the payment of a nominal price it may be collected from the administrative building of the Saraighat College.

The College Admission Committee supervises the Process of Admission.

A candidate must produce his or her Mark-sheet, 2 copies of Passport-size photo, Admit mentioning the Date of Birth or Proof of the same along with Original Certificate related to ST/SC/OBC/MOMC, Migration Certificate (in case of transfer from other University/Council) and Certificate of proficiency in Co-Curricular activities etc. during the time of admission. Photocopies of all the certificates should be attached with the application form.

Students will get admission strictly on the Merit basis. The College Admission Committee follow strict guideline regarding the policy of reservation for the ST/SC/OBC/MOBC and physically challenged students in consonance with the guideline of the Union Government of India.

Seats are reserved for the students of different categories in the following manner--

SC	:	7%
ST(P)	:	10%
ST(H)	:	5%
OBC/MOBC	:	15%
Physically Challenged	:	3%
Extra Co-Curricular Proficiency	:	2%



Note : Commencement of the Classes will be notified during the admission.

FEE STRUCTURE 2018-19

Sl. No.	Particulars	FEES				
		H.S. 1st Year		B.A. 1st Year		
		Boys	Girls	B.A. Gen.	B.A. Major	B. Voc.
1	Admission Fee	260	260	280	410	280
2	Tuition Fee	600	--	720	840	720
3	Development, Building & Maintenance	400	400	400	400	400
4	Library	150	150	150	150	150
5	Students Union (Freshmen's Social, Union Fees, Magazine Fees and College Week, Tribal Cultural Festival)	260	260	260	260	260
6	College Examination	140	140	140	140	140
7	Registration Fees (GU & AHSEC)	100	100	420	420	420
8	Electricity	170	170	170	170	170
9	Enrolment Fees	50	50	220	220	220
10	Faculty Dev. Fees	550	550	550	550	550
11	S.A.F.	10	10	10	10	10
12	Identity Card	75	75	75	75	75
13	Seminar / Workshop etc.	40	40	90	90	40
14	NSS / NCC	15	15	15	15	15
15	EVS	30	30	--	--	30
Grand total		2850	2250	3500	3750	2850

Sl No	Class	Grand Total Fees
1	B.A. 1st Year (Major)	Rs. 3750/-
2	B.A. 1st Year (General)	Rs. 3500/-
3	B.A. 1st Year (B. Voc)	Rs. 3500/-
4	H.S. 1st Year (Boys)	Rs. 2850/-
5	H.S. 1st Year (Girls)	Rs. 2250/-

It may be modified as per Government Direction.

Girl's Hostel fees and other dues

Admission fee	Rs. 500/-
Seat Rent	Rs. 2000/-
Miscellaneous	Rs. 300/-

Total Rs. : 2800/-

Admission Fee for

Badminton Coaching : Rs. 500/-

Multigym Coaching : Rs. 500/-

Govt. Scheme for Waiver of Admission Fee for students in H.S. First Year and Degree First Year.

- a) Declaration from student applied for Govt. Scheme for Waiver of Admission Fees.
I do hereby declare that neither of my parent (Father or Mother) is an employee of State/ Central Govt. Department or its undertaking.
- b) Additional Documents required (for Free Admission Students)
 - i) An Income Certificate from Local Rev. Circle Officer / Mouzadar.
 - ii) A Photograph of students showing "Plantation a steping at his/her College or his/her Home.

Awards of Merit & Other Activities

Awards of Merit

- The authority of the institution offers Rupees 5001/- to the student who secure 1st position in the HS (Final) Examination from the College and Rupees 3000/- each from 2nd to 10th rank holders of the same examination.
- Separate Common Rooms with modern amenities of toilet and furniture for the Boys and Girls for their rest and recreational activities.
- Separate Departmental offices and Common Rooms for the Teachers.
- Alternate Power Supply arrangement.

Provision of Distant learning Centre under the

- KRISHNA KANTA HANDIQUE OPEN UNIVERSITY.
- WOMEN'S STUDIES CELL
- RED RIBBON CLUB for the awareness about healthy life and behaviour under Assam State Aids Control Society.
- Co Curricular activities and the Students' Union.

The various cells associated with the co-curricular activities are :

- History Study Circle.
- Sahitya Chora
- Forum for English Studies.

Excursion and Departmental Tours.

Code of Conduct :

Identity Card

The College Authority issues a Non Transferable Identity Card to each student. The Card containing the photograph of its holder must be endorsed by the Principal, Saraighat College. No Student may be allowed to attend classes without this Identity Card. A student must produce the same whenever the authority wants to see it.

Uniforms

The College authority does not allow the students to enter in its premises without the prescribed college-uniforms. For boys, it is Black long trouser and Sky-Blue Shirt. Likewise, for the girls, it is Sky Blue Churider (Long Top), Black Long Pajama and a Churni of same colour. Students are expected to wear shoes instead of slippers for their proper maintenance of Dress-code.

Attendance

Regular attendance in all the classes is compulsory. Students failing to attend 75% of the total classes held will be declared as non collegiate. Likewise, those fails to get 60% attendance will be declared as discollegiate.

Examinations

Apart from the final examinations all the students will have to appear in the four unit tests conducted by the college. It is applicable to both higher secondary and Bachelor of Arts students. Students who donot willfully appear in the unit tests may be penalized by the college.



College Rules and Regulations

The college lays great emphasis on discipline and character building of the students. They are always expected to maintain discipline. They must abide by the rules and regulations of the college and the Hostel.

A student if found guilty of misconduct/indiscipline may be expelled/rusticated for a period/final/debarred from appearing in any examination for one or more years (on the advice of the Disciplinary Committee).

All forms of ragging in the Hostel and college campus are strictly prohibited. Disciplinary action will be taken against those students who individually or collectively get engaged in acts of indiscipline or misbehaviour inside the college campus.

Students must not loiter in pre corridor's in front of the class rooms and office rooms. During their off period students should work quietly in the library or reading room or spend the time without causing any disturbance.

The College Authority will not be responsible for loss of any bike or vehicle in the college campus.

Students are expected to participate in different recreational and co-curricular activities besides the classes. Academic, along with other recreational activities provide new dimensions and opportunities to the students. Therefore, the college authority earnestly seeks their participations in those fields besides the academic one.

Students must not indulge in any unfair means in the examination hall.

They should maintain proper dress code and discard ill practices like taking alcohol, tobacco, marijuana etc inside the college Campus. Violation of such ethics by any one may invite penalty and even termination of enrollment from the college.

Use of mobile phone inside the college is not allowed. One who brings the same should keep it in silenced mode so that he or she might respond to the urgent calls outside the college campus later on. The College Authority might confiscate mobiles of those who do not obey this instruction and the same would not be returned to the owners.

Damage of any property of the college, quarrel and misbehave towards fellow students, teachers and office staff may invite penalty and termination of enrollment from the college.

Decision of the college authority is final in these regards.

OUR FACULTY MEMBERS

Principal : Mr. Dwijen Kumar Saikia, M.Sc., MCA

Vice Principal : Dr. Dharitri Das, M.A., Ph.D

DEPARTMENT OF ASSAMESE



Dr. Kanika Medhi (H.O.D.)
Associate Prof.



Dr. Dharitri Das
Associate Prof.



Ms Aparna Rajkonowr
M.A. M Phil, Asstt. Prof.



Dr. Dhaneswar Kalita
M.A., Ph.D.
Asstt. Prof.

DEPARTMENT OF ANTHROPOLOGY



Ms Kakali Bora
Asstt. Prof.



Mr. Bikash Ranjan Tahbilder,
M.Sc, M. Phil. LLB Asstt. Prof.

DEPARTMENT OF ENGLISH



Mr. Navajyoti Patowary, H.O.D.
Associate Prof.



Dr. Devajani Das, M. Phil, LLB
Asstt. Prof.



Ms. Farida Sultana Haque
Asstt. Prof.

DEPARTMENT OF ECONOMICS



Mr. Prasanna Medhi, HOD
Associate Prof.



Mr. Ram Narayan Goswami
Associate Prof.



Dr. Anamika Deka
Associate Prof.

OUR FACULTY MEMBERS

DEPARTMENT OF PHILOSOPHY



Ms. Minaky Devi, HOD
Associate Prof.



Mr. Devananda Baruah, M.Phil, LLB
Associate Prof.



Dr. Balendra Patgiri,
M.Phil, Ph.D
Associate Prof.

DEPARTMENT OF EDUCATION



Dr. Latika Deka, HOD
Associate Prof.



Ms Trishna Choudhury, M.A. LLB
Associate Prof.



Ms Sangeeta Barman, M Phil
Asstt. Prof.

DEPARTMENT OF GEOGRAPHY



Dr. Bhanu Hazarika, HOD
M Phil, Asstt. Prof.



Ms Jyotirmoyee Devi
M Phil, Asstt. Prof.



Dr. Shashwati Nath
Asstt. Prof.

DEPARTMENT OF HISTORY



Mr. Jayanta Kumar Sarma
HOD, Associate Prof.



Ms Pratima Mahanta
Associate Prof.



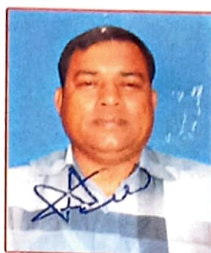
Dr. Manas Jyoti Bordoloi
Asstt. Prof.

OUR FACULTY MEMBERS

DEPARTMENT OF MATHEMATICS



Ms Mausumi Mahanta
HOD, Asstt. Prof.



Mr. Derajuddin Ahmed
Asstt. Prof.



Mr. Hemen Chandra Kalita
M.A. Asstt. Prof.

DEPARTMENT OF PERSIAN



Dr. Aminul Haque Choudhury
Asstt. Prof.



Dr. Jitul Ali
Asstt. Prof.

DEPARTMENT OF POLITICAL SCIENCE



Mr. Parag Kumar Sarmah, HOD
Associate Prof.



Dr. Tapanjit Sarmah
Associate Prof.



Breehivorna Talukdar
Asstt. Prof.

LIBRARY STAFF



Ms Bonti Bora, LLB
Librarian



Ms. Ranu Kalita
Bearer

NON-TEACHING STAFF



Mr. Mrigen Chandra Nath
Head Asst.



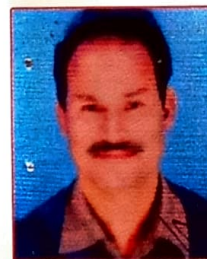
Mr. Dipak Nath
LDA



Mr. Umesh Nath
LDA



Mr. Srimanta Patowary
LDA



Mr. Nagendra Nath
LDA



Mr. Ramesh Ch. Nath
Grade-IV



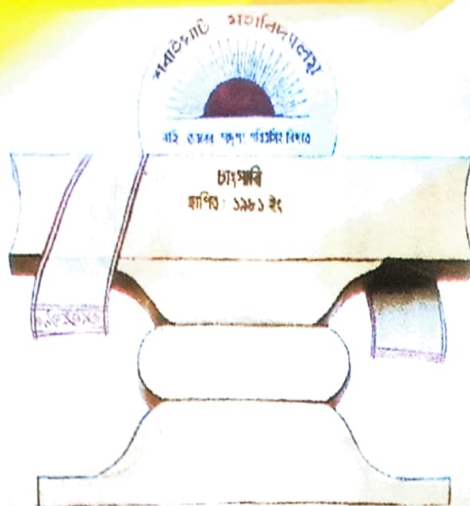
Md. Salim Ali
Grade-IV



Mr. Subhas Boro
Grade-IV (Non Sanctioned)



Red Ribbon Club (RRC)
SARAIGHAT COLLEGE, CHANGSARI
Supported by- Assam State AIDS Control Society
AT K AIDS: STOP AIDS



SARAIGHAT COLLEGE

CHANGSARI, KAMRUP (R) 781101 (ASSAM)

