



Office of the Principal

# SARAIGHAT COLLEGE

P.O.- Changsari, Dist.- Kamrup (Assam), PIN- 781101

*Affiliated to Gauhati University, UGC 2(f) & 12 B recognised*

*NAAC Accredited with 'B' Grade (2<sup>nd</sup> cycle)*

Mobile: 9435310553

Email: manisarmah1971@gmail.com

Website: saraighatcollege.ac.in

## 6.2.2: Implementation of e-governance in areas of operation

**Link of E Governance policy**

<https://saraighatcollege.ac.in/upload/iqac/1671251834.pdf>

(Dr. Mani Sarmah)  
Principal

Saraighat College, Changsari  
Principal  
Saraighat College

# ERP Document

## **S.S.Technologies**

Bora Service Byelane, G.S.Road,  
Ulubari, Guwahati-781007.

E-mail: [sstechnologiesassam@gmail.com](mailto:sstechnologiesassam@gmail.com)

Website: [www.sstechindia.com](http://www.sstechindia.com)

Contact: 03613591529

REF No:SST/21-22/045

Date: 10-02-2022

### To whom it may Concern

This is to certify that M/S. S. S. Technologies, Guwahati provides the ERP services for college administration, finance and accounts, student admission and support, and examination-related e-governance operations of the college. The following services with the active links shared below are in effect at present.

| Sl. No. | Name of the module               | Link                                                                                                                                                                                                                                                                                                                                                                              |
|---------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | College website                  | <a href="https://saraighatcollege.ac.in/">https://saraighatcollege.ac.in/</a>                                                                                                                                                                                                                                                                                                     |
| 2       | Admission portal                 | <a href="https://saraighatcollege.co.in/">https://saraighatcollege.co.in/</a>                                                                                                                                                                                                                                                                                                     |
| 3       | Provisional certificate printing | <a href="https://saraighatcollege.co.in/certificate/">https://saraighatcollege.co.in/certificate/</a>                                                                                                                                                                                                                                                                             |
| 4       | Digital Library                  | <a href="https://saraighatcollege.co.in/dlibrary.php/">https://saraighatcollege.co.in/dlibrary.php/</a>                                                                                                                                                                                                                                                                           |
| 5       | Feedback portal                  | <a href="https://saraighatcollege.co.in/alumni_feedback.php">https://saraighatcollege.co.in/alumni_feedback.php</a>                                                                                                                                                                                                                                                               |
| 6       | Alumni portal                    | <a href="https://saraighatcollege.co.in/alumni/">https://saraighatcollege.co.in/alumni/</a>                                                                                                                                                                                                                                                                                       |
| 7       | GRC                              | <a href="https://saraighatcollege.co.in/GRC/">https://saraighatcollege.co.in/GRC/</a>                                                                                                                                                                                                                                                                                             |
| 8       | Learning Management System       | <a href="https://saraighatcollege.co.in/online/classnotes.php">https://saraighatcollege.co.in/online/classnotes.php</a><br><a href="https://saraighatcollege.co.in/online/classvideos.php">https://saraighatcollege.co.in/online/classvideos.php</a><br><a href="https://saraighatcollege.co.in/online/assignments.php">https://saraighatcollege.co.in/online/assignments.php</a> |

For S S Technologies



Sanjib Pathak, B.E. (EE)  
8473869266

E-mail: [pathaksanjib381@gmail.com](mailto:pathaksanjib381@gmail.com)  
[Pathak@sstechindia.com](mailto:Pathak@sstechindia.com)

# Brochure of S.S Technology



**S.S.Technologies** *introduces*

## “Online College Automation Software”

Online Admission System

HR & Leave Management

Student Attendance

Student Panel

Smart I-Card Module

Reports Generation Module



Online Examination Module

General Accounts & Stock

Certificate Module

Digital Assignment

Digital Class Module

Establishment Module

### Office Address:

UMA BORA BHAVAN, BORA SERVICE BYE LANE,  
G.S.ROAD, ULUBARI, GUWAHATI-781007  
E-mail: [info@sstechindia.com](mailto:info@sstechindia.com), [sstechnologiesassam@gmail.com](mailto:sstechnologiesassam@gmail.com)  
PH: 0361-3591529, 84738-69266, 99544-99622

## INTRODUCTION:

**S.S.Technologies** is a leading IT and Software development and Service Organization in N-E India and serving the region for the last 13 years. We have strong and dedicated technical and commercial manpower to provide best level of suggestion, solution and service to our clients. We are basically engaged in software development, providing solution, support in educational and corporate sector in Assam.

Our commitment to Clients to understand their needs and addressing them through top-notch quality solutions and professional services.



★★★★★ **National Award Winner** ★★★★★  
for Indian Achievers Award for Industrial Excellence, 2012  
by IEDRA, New Delhi

### Office Address:

UMA BORA BHAVAN, BORA SERVICE BYE LANE,  
G.S.ROAD, ULUBARI, GUWAHATI-781007.

E-mail: [info@sstechindia.com](mailto:info@sstechindia.com) [sstechnologiesassam@gmail.com](mailto:sstechnologiesassam@gmail.com)

PH: 0361-3591529, 84738-69266, 99544-99622

## ONLINE COLLEGE AUTOMATION Software (FEATURES)

### Modules:

- a) **Online Admission System:**  
Online pre admission system with generation of merit list, free/paid admission, Online payment collection through payment gateway/Bank Challan etc.
- b) **Student Panel:**  
Any kind of Fees payment, receipt print, all kind of student feedback, student profile, know your studentship(if needed)
- c) **Student Attendance:**  
Online Classroom attendance through Smart Phone. Principal/Administrator can check Class wise attendance reports. Attendance reports are reflected in Guardians mobile or Guardian can check the reports in the Guardian Panel.
- d) **Smart I- Card Module:**  
Smart I card can be generated at the time of admission.  
I card is integrated with barcode. Student I card and Library I card is unique.
- e) **HR and Leave Management:**  
Staff enrolment, Staff profile upload, Non sanctioned staff's Salary generation, All kinds of Leave application through smart phone.
- f) **Certificate Module:**  
Generation of all kinds of Certificates (pass, character, studentship certificate etc.) and archive of marksheet.
- g) **General Accounts and Stock:**  
Creates daily Fee/ Fine Collection vouchers automatically, Enters cash and bank receipts / payments vouchers, Contra Entry Vouchers, Journal Vouchers, prints reports like cheque register, Cash Book, Day Book, General Ledger, Bank book reconciliation, Various Accounts Reports.
- h) **Reports Generation Modules:**  
All kinds of reports (student, employee, attendance, accounts, leave, NAAC) etc.
- i) **Digital Class Module:**  
Teachers can upload the class notes and related class videos for respective class.
- j) **Digital Assignment:**  
Teacher can provide assignment for students. Student can upload the assignment. Teacher can review the assignment and put marks and it will be reflected to respective students as well as guardian panel.
- k) **Live Discussion:**  
Teacher and student can interact through online rather than using other platforms.
- l) **Establishment Module:**  
Manages personal information of Teaching and Non-teaching staff, qualification details, Experience details, Joining date details, promotion dates, university approvals, Staff enrolment, Staff profile upload, extracurricular activities, etc.

### Office Address:

UMA BORA BHAVAN, BORA SERVICE BYE LANE,  
G.S.ROAD, ULUBARI, GUWAHATI-781007.

E-mail: [info@sstechindia.com](mailto:info@sstechindia.com), [sstechnologiesassam@gmail.com](mailto:sstechnologiesassam@gmail.com)

PH: 0361-3591529, 84738-69266, 99544-99622

## FREE OFFER:

Two days workshop on “E-Learning” at your college.

- m) **Scholarship Module:**  
Maintains enrollment of students in various Scholarship schemes. Scholarship disbursement details.
- n) **Guardian Panel:**  
Guardian can view the assignment reports, marks scored, Class attendance, class test results.
- o) **Examination Fees Collection Module:**  
University/council examination marks/result records followed by provisional pass certificate. After getting pass certificate, the candidate get user id and password for Alumni Panel of the college. Any kind of examination fee collection through student panel.
- p) **Alumini Module:**  
Alumini registration, Alumini log in, Alumini can upload notices, photos and recent activities etc.
- q) **Complaint, Suggestion Module:**  
Anti ragging, Anti sexual, caste discrimination, Visitors note, complaint, suggestion etc.
- r) **Hostel Management Module:**  
Hostel admission through online, Hostel wise enrolment details, hostel rent collection through online.
- s) **Advertisement Module( College Recruitment):**  
College can publish the advertisement in the portal. Applicants can fill up the application form and upload the required documents and pay the application fee through online.
- t) **Online Feedback Module:**  
Through this module students can provide feedback to their respective teachers, college courses, administration etc through their panel. Faculty, alumni can also put their feedback. Feedback analysis can be checked by the administrator.
- u) **Online Examination Module:**  
Multiple choice online examination.
- v) **Admin Panel:**  
Administrator Login, User Management using privileges, Administration Reports, Software Backup.

### VISUAL INTERFACE OF THE SOFTWARE



### VISUAL INTERFACE OF THE SOFTWARE



### Office Address:

UMA BORA BHAVAN, BORA SERVICE BYE LANE,  
G.S.ROAD, ULUBARI, GUWAHATI-781007.

E-mail: [info@sstechindia.com](mailto:info@sstechindia.com), [sstechnologiesassam@gmail.com](mailto:sstechnologiesassam@gmail.com)

PH: 0361-3591529, 84738-69266, 99544-99622

## FREE OFFER: Two days workshop on “E-Learning” at your college.

- m) **Scholarship Module:**  
Maintains enrollment of students in various Scholarship schemes. Scholarship disbursement details.
- n) **Guardian Panel:**  
Guardian can view the assignment reports, marks scored, Class attendance, class test results.
- o) **Examination Fees Collection Module:**  
University/council examination marks/result records followed by provisional pass certificate. After getting pass certificate, the candidate get user id and password for Alumni Panel of the college. Any kind of examination fee collection through student panel.
- p) **Alumini Module:**  
Alumini registration, Alumini log in, Alumini can upload notices, photos and recent activities etc.
- q) **Complaint, Suggestion Module:**  
Anti ragging, Anti sexual, caste discrimination, Visitors note, complaint, suggestion etc.
- r) **Hostel Management Module:**  
Hostel admission through online, Hostel wise enrolment details, hostel rent collection through online.
- s) **Advertisement Module( College Recruitment):**  
College can publish the advertisement in the portal. Applicants can fill up the application form and upload the required documents and pay the application fee through online.
- t) **Online Feedback Module:**  
Through this module students can provide feedback to their respective teachers, college courses, administration etc through their panel. Faculty, alumni can also put their feedback. Feedback analysis can be checked by the administrator.
- u) **Online Examination Module:**  
Multiple choice online examination.
- v) **Admin Panel:**  
Administrator Login, User Management using privileges, Administration Reports, Software Backup.

### VISUAL INTERFACE OF THE SOFTWARE



### VISUAL INTERFACE OF THE SOFTWARE



### Office Address:

UMA BORA BHAVAN, BORA SERVICE BYE LANE,  
G.S.ROAD, ULUBARI, GUWAHATI-781007.

E-mail: [info@sstechnindia.com](mailto:info@sstechnindia.com), [sstechnologiesassam@gmail.com](mailto:sstechnologiesassam@gmail.com)

PH: 0361-3591529, 84738-69266, 99544-99622

# Admission

Letters | DIRECTORATE OF HIGH X Google Account X Registration: Online e-Resource X ERP Requirements Template, C X College Automation X

← → ↻ saraighatcollege.co.in/authority/new\_admission/home.php?a=27a

LogOut

আমার COLLEGE

Home

View New Registration

View Applications

Generate Merit List

Print Merit List

View Merit List

Upload Merit List

Verify Applications

Admission

Admission Private

Edit Subject Chosen

Print App 2020

Print App 2019

Admission

Session

2021-2022

Class

Select One

Stream

Select Class First

SEARCH

Show 10 entries

Search:

| Roll No | Name             | Gender | Caste   | Phone No   | Admission Type | Unique ID      | Verified By | Operation |
|---------|------------------|--------|---------|------------|----------------|----------------|-------------|-----------|
| 1       | PINKI NATH       | Female | OBC     | 9508961069 | FREE           | U2003541332093 | Saraighat   | Proceed   |
| 480     | AYESHA CHOUDHURY | Female | GENERAL | 6002356008 | FREE           | U2003541193837 | Saraighat   | Proceed   |
| 481     | SIMA BEGUM       | Female | GENERAL | 7086651966 | FREE           | U2003531254642 | Saraighat   | Proceed   |
| 525     | ASMA BEGUM       | Female | GENERAL | 7086442188 | FREE           | U2003541564161 | Saraighat   | Proceed   |
| 479     | BHITALI DEKA     | Female | GENERAL | 8403089936 | FREE           | U2003541282832 | Saraighat   | Proceed   |
| 476     | PAMPI DAS        | Female | GENERAL | 9954104966 | FREE           | U2003541281652 | Saraighat   | Proceed   |
| 475     | NABANITA DEKA    | Female | GENERAL | 9126002135 | FREE           | U2003541191124 | Saraighat   | Proceed   |

PM 01:04  
25-03-2022

- Home
- I-Card Print
- Caste
- NAAC Report
- Subject Wise Report
- Edit Data
- Differently Abled
- Outside of Assam Students
- Scholarships
- Full Report
- All Documents View

### Caste-Wise Reports

| Session   | Class        | Stream | Caste      |        |
|-----------|--------------|--------|------------|--------|
| 2020-2021 | TDC 1ST YEAR | ARTS   | Select One | SEARCH |
|           |              |        | Select One |        |
|           |              |        | GENERAL    |        |
|           |              |        | OBC        |        |
|           |              |        | MOBC       |        |
|           |              |        | SC         |        |
|           |              |        | ST(P)      |        |
|           |              |        | ST(H)      |        |
|           |              |        | OTHERS     |        |

# E Learning

The screenshot displays a web browser window with multiple tabs open, including 'Letters | DIRECTORAT', 'Google Account', 'Registration: Online', 'ERP Requirements', 'College Automation', 'Welcome To Saraighat College', and 'College Automation'. The address bar shows the URL: <https://saraighatcollege.co.in/attendance/classnotes/home.php?a=1a>.

The main content area features a 'Welcome' message and a sidebar menu on the left with the following options: Home, Student Attendance, Student Attendance Report, Subject Wise Students, Leave, Create Exam, Upload Class Materials, Live Discussion, and Change Password. The sidebar also includes the college's logo and name in English ('SARAIGHAT COLLEGE') and Assamese ('শৰাইঘাট মহাবিদ্যালয়').

The main content area contains three large buttons with green icons: 'Upload Class Notes' (document icon), 'View Class Notes Requisitions' (speech bubble icon), and 'Upload Class Videos' (video camera icon).

The bottom of the screen shows a Windows taskbar with various application icons and a system clock indicating the time is PM 01:21 on 25-03-2022.

# Administration

আমার COLLEGE

Home

Create Employee

Attendance Reports▼

Leave

Leave Report

Opening Entry

View Employee

Show 10 entries

Search:

| Name                       | Type         | Department        | Designation         | Email                       | Phone No   | Password  | Operation |
|----------------------------|--------------|-------------------|---------------------|-----------------------------|------------|-----------|-----------|
| MR. NAVAJYOTI PATOWARY     | TEACHING     | ENGLISH           | ASSOCIATE PROFESSOR | navajyotipatowary@gmail.com | 9706390350 | dhan@123  | DELETE    |
| BONTI BORAH                | NON-TEACHING | STAFF             | Associate Librarian | bonti.bora@yahoo.com        | 9435348342 | 12345     | DELETE    |
| BHANU HAZARIKA             | TEACHING     | GEOGRAPHY         | Assistant Professor | hazarika8.bhanu@gmail.com   | 8638235030 | maina@123 | DELETE    |
| ANAMIKA DEKA               | TEACHING     | ECONOMICS         | Associate Professor | dekaanamika66@gmail.com     | 9957174241 | 12345     | DELETE    |
| BREEHIVORNA TALUKDAR       | TEACHING     | POLITICAL SCIENCE | Assistant Professor | breehi.libra@gmail.com      | 9859531987 | 12345     | DELETE    |
| FARIDA SULTANA HAQUE       | TEACHING     | ENGLISH           | Assistant Professor | faridahaque0703@gmail.com   | 9435147657 | 12345     | DELETE    |
| DR AMINUL HAQ UE CHOUHDURY | TEACHING     | PERSIAN           | Assistant Professor | draminulncc@gmail.com       | 9954221749 | jitu@123  | DELETE    |

Windows Taskbar

PM 01:05 25-03-2022

# Finance and Accounts

saraighatcollege.co.in/authority/fees/home.php

আমার COLLEGE LogOut

Home

Create Fund

Account Head

Create Fees

Create Free Fees

Allocate Fees

Allocate Fees(Private)

Promote

Promoted Class Amount Accept

saraighatcollege.co.in/authority/fees/home.php?a=5

আমার COLLEGE LogOut

Home

Create Fund

Account Head

Create Fees

Create Free Fees

Allocate Fees

Allocate Fees(Private)

Promote

Promoted Class Amount Accept

### Create Account Head

**Account Head Name**  
Enter Account Head Name

**Fund Name**  
Choose One

**Submit**

### View Account Head

| Sl No | Account Head Name        | Fund Name       |
|-------|--------------------------|-----------------|
| 1     | Admission Fees           | GENERAL ACCOUNT |
| 2     | Tution Fees              | GENERAL ACCOUNT |
| 3     | Faculty Development Fees | GENERAL ACCOUNT |
| 4     | Labortory Fees           | GENERAL ACCOUNT |
| 5     | Electricity Fees         | GENERAL ACCOUNT |
| 6     | Contingency Fees         | GENERAL ACCOUNT |
| 7     | Council Fees             | GENERAL ACCOUNT |

# Online Feedback

← → ↻

saraighatcollege.co.in/authority/feedback/home.php?a=14

🔖 ☆ ☰ 📱

আমার COLLEGE

Home

Feedback 2021-2022

Section-I: Feedback on Curriculum

Section-II: Your observations about College

Feedback Report

Alumni Feedback Report

Teacher Feedback Report

## Alumni Feedback

| Questions                                                                                                             | Attempted Alumni | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|-----------------------------------------------------------------------------------------------------------------------|------------------|-------------------|----------|---------|-------|----------------|
| The Syllabus studied by me was relevant to my professional life.                                                      | 49               | 0                 | 1        | 3       | 30    | 15             |
| The contents of the Syllabus were revised at reasonable intervals.                                                    | 49               | 0                 | 0        | 14      | 30    | 5              |
| The syllabus imparted value based learning in terms of skills, concepts, knowledge and critical thinking in students. | 49               | 0                 | 2        | 5       | 32    | 10             |
| Aims and objectives of the syllabus were well defined and clear to the teachers and students.                         | 49               | 0                 | 1        | 2       | 29    | 17             |
| The course/ syllabus increased my knowledge and understanding of the subject studied.                                 | 49               | 0                 | 0        | 2       | 33    | 14             |
| The prescribed books were relevant, updated and appropriate.                                                          | 49               | 0                 | 1        | 5       | 36    | 7              |
| The syllabus was directly related to enhancing practical competencies.                                                | 49               | 0                 | 4        | 9       | 28    | 8              |
| The syllabus was need based as per the requirement of the job/industry.                                               | 49               | 0                 | 2        | 6       | 30    | 11             |

## Suggestion

- 1.
2. Focus on Digital Platform of teaching and keep updating the students through social media.
3. Good
- 4.
- 5.
- 6.

# Library

← → ↻

saraighatcollege.ac.in/adminghynghn/library\_file.php

☆

×

Home

Update Profile

Update Principal's Details

Governing Body

Help Desk Applications

Library Details

Create ▾

Create Department

Upload ▾

R-D. Choudhury Centre for Visual

Gallery ▾

Video ▾

NCC/NSS ▾

Library Files ▾

Create Library Folder

Add Library Files

Home, saraighat

Saraighat College Admin Panel

Logout

1/4/2023, 3:31:03 PM

Upload Files To Library Sub-Folders

Select Library Sub-Folder Heading ▾

Select file

Browse

Enter The Title Here (Max-limit:- 200 characters)

dd-mm-yyyy

Create

Library Files

| ading | Title | Date | View | Delete |
|-------|-------|------|------|--------|
|-------|-------|------|------|--------|

# E Governance

saraighatcollege.co.in/authority/e\_governance/dashboard.php?a=a0

E-Governance

Home

Create Privilage

Assign Privilage

Privilage

Create Privilage

Dashboard / Privilage

Privilage Name

Enter Privilage Name

Add Privilage

View Privilage

Show 10 entries

Search:

| Sl No | Privilage Name | Action |
|-------|----------------|--------|
| 1     | Account        | Delete |

Showing 1 to 1 of 1 entries

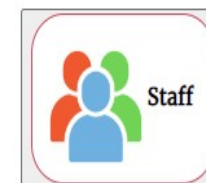
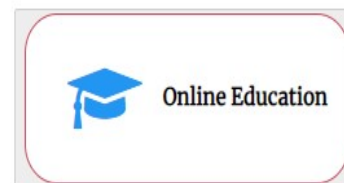
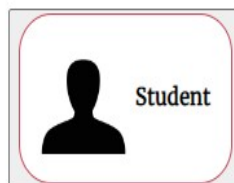
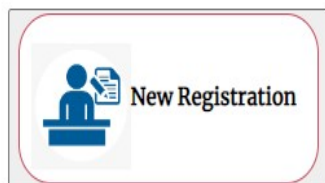
Previous 1 Next

# Examination





College Website      Digital Library      Apply Certificate



## User Id

Enroled Mobile Number

Password

Password

LogIn

Not Register yet? [Click Here](#)

[Forget Password? Click Here](#)

### Steps to Apply Online:

### Online Registration

## Application Form Fill-Up

**Upload Documents**

[Print Documents](#)

## Notice

For New Applicant

Before filling the application form the New Applicant need to Register themselves on the portal using a valid Email, Phone Number by clicking on "**New Registration**" button. One mobile number and email-id can be use only by one applicant.

Admission and subject related queries contact with College authority on working days. (8638181447)

Only Technical Query contact 0361-3591529 (Time:11am-2pm) on working days.